

PATIENT INFORMATION

Patient Name*: _____ Date of Birth*: _____

SSN#: _____ Gender*: F M Marital Status: Single Married Student? Yes No

Address*: _____ City, State, Zip*: _____

Primary Phone*: _____ Home / Cell / Work Secondary Phone*: _____ Home / Cell / Work

Email Address*: _____

Employment Status: _____ Occupation: _____ Employer: _____

Employer Address: _____ City, State, Zip: _____

Emergency Contact Name*: _____ Relationship*: _____

Primary Phone*: _____ Home / Cell / Work Secondary Phone*: _____ Home / Cell / Work

Address*: _____ City, State, Zip*: _____

FINANCIALLY RESPONSIBLE PARTY - If not patient, must be present

Name*: _____ Relationship*: _____

Date of Birth*: _____ SSN#: _____ Gender: F M

Address*: _____ City, State, Zip*: _____

Primary Phone*: _____ Home / Cell / Work Secondary Phone*: _____ Home / Cell / Work

HOW DID YOU HEAR ABOUT SOUTH OC PT?

- | | |
|--|---|
| <input type="checkbox"/> Doctor Referral Name: _____ | <input type="checkbox"/> Facebook Page / Facebook Ad Circle which |
| <input type="checkbox"/> Friend/Family Name: _____ | <input type="checkbox"/> Google |
| <input type="checkbox"/> Event Name: _____ | <input type="checkbox"/> Yelp |
| <input type="checkbox"/> Workshop Name: _____ | <input type="checkbox"/> Blog/Newspaper Article |
| <input type="checkbox"/> Building Signage | <input type="checkbox"/> Other: _____ |

PATIENT MEDICAL HISTORY

Patient Name: _____ D.O.B: _____

Reason for Physical Therapy: _____

Was this work related? Yes No

Was this auto-accident related? Yes No

Describe onset of condition: _____

Date of Injury/Onset: _____ Surgical Date: _____ Name of Surgeon: _____

Type of pain: Sharp Burning Aching Tingling Numbness Other: _____

Rate your current pain level: 1 (minimal) to 10 (severe): _____ Does your pain radiate? Yes No

Does rest relieve your pain? Yes No Does pain ever awaken you? Yes No

What aggravates your pain most? Sitting Standing Walking Other: _____

Which position is most comfortable? _____

Are you currently on any medications? Yes No If yes, please list: _____

Are you currently or have you ever experienced any of the following:

Diabetes Yes No

Cancer Yes No

Metal Implants Yes No

High Blood Pressure Yes No

Stroke Yes No

Shortness of Breath Yes No

Heart Disease Yes No

Heart Murmur Yes No

Asthma Yes No

Pacemaker Yes No

Kidney Problems Yes No

Heart Arrhythmia Yes No

Headaches Yes No

Currently Pregnant Yes No

Previous Surgery Yes No

Seizures Yes No

Allergies Yes No

Previous PT Yes No

Have you had any of the following tests for this injury: X-Rays MRI CT Scan EMG Other: _____

If yes to any of the above, please give approximate dates: _____

PATIENT FINANCIAL AGREEMENT

Keeping the lines of communication open with our patients on all matters is a key focus at South OC PT. The following are the financial policies and expectations for our office. Please read this section carefully and sign below. If you have any questions, please ask our office staff for clarification.

- Upon arrival to our office, please check in with the front desk and inform them of any changes to your insurance coverage, contact information or payment information.
- As a courtesy to you, we will verify your insurance coverage. However, it is the responsibility of you, the patient, to be aware of your benefit details. **According to all insurance carriers, a verification of benefits is not a guarantee of coverage or payment.** This means that you, the patient or guarantor, are ultimately responsible for the cost of your treatment.
- We require a credit card to be kept on file with our office. For your privacy and protection, this credit card information is kept on a secure third-party website, and we only keep the last four digits. This card can be charged for the following reasons:
 - Visit payment is not collected from you at the beginning of your visit.
 - No-Show or late-cancellation charges.
 - Insurance discrepancies that are not resolved within 60 days of the date of service.
- All visit payments are due before the start of your treatment each visit.
 - We do our best to estimate the amount that your insurance plan will apply to your deductible, copay and/or co-insurance or hold you, the patient, responsible for each visit. If your insurance company deems you responsible for an amount that differs from what we estimated, this will be considered your, the patient's, responsibility and will be billed to you, the patient.
- There will be a \$35 fee charged for all checks returned for insufficient funds.
- Should we have to send your unpaid bill to collections, we will add a service fee of 50% to your total bill.
- There will be **NO refunds** for any reason on any services, packages, and/or memberships. By making a purchase with South OC PT, you are confirming that you have read and understand our no refunds policy.

By signing below, I agree that I have read and understand this patient financial agreement. I agree to comply and accept responsibility to the terms outlined above.

Patient Name*: _____ Signature*: _____ Date*: _____

Guarantor Name*: _____ Signature*: _____ Date*: _____

(If different from patient)

APPOINTMENT CANCELLATION POLICY

- South OC PT requires a 24-hour cancellation and rescheduling notice.
- A \$50 charge will be assessed for all no-show or late cancellations.
- We understand that circumstances can arise that do not allow for 24 hours of notice, however please always give our office a call at your earliest convenience so that others may fill your appointment spot.

Thank you in advance for your cooperation!

By signing below, I agree that I have read and understand the appointment cancellation policy, and I agree to comply and accept responsibility to the terms outlined above.

Patient Name*: _____ Signature*: _____ Date*: _____

PHONE & EMAIL COMMUNICATION APPROVAL

In the instance that I am unable to answer my phone, I give South OC PT permission to leave a detailed message or email in regards to any medical or billing information pertaining to myself.

Patient Name*: _____ Signature*: _____ Date*: _____

NOTICE OF PATIENT INFORMATION PRIVACY PRACTICES

This notice describes how medical information about you may be used or disclosed and how you can get access to information. Please review carefully.

South Orange County Physical Therapy's Legal Duty

South OC PT is required to protect the privacy of your personal health information, provide this notice about our information practices and follow the information practices that are described herein.

Uses and Disclosures of Health Information

South OC PT uses your personal health information primarily for treatment, obtaining payment for treatment, and evaluating the quality of care that we provide, as well as for internal administrative activities; for example, we may use your personal health information to contact you to provide appointment reminders or to provide you with information about treatment alternatives or other health-related services that could be of benefit to you.

South OC PT may also use or disclose your personal health information without prior authorization for emergencies, research studies, auditing purposes, and public health/statistical purposes. We also provide information when required by law. In any other situation, our policy is to obtain your written authorization before disclosing your personal health information. If you provide us with a written authorization to release your information for any reason, you may later revoke that authorization to stop future disclosures at any time.

South OC PT may change its policy at any time. When changes are made, a new Notice of Information Practices will be posted in the waiting room. You may request an updated copy of our Notice of Information Practices at any time.

Patient's Individual Rights

You have the right to review or obtain a copy of your personal health information at any time. You have the right to request that we correct any inaccurate or incomplete information for reasons other than treatment, payment or other related purposes. You may also request in writing that we not use or disclose your personal health information for treatment, payment and administrative purposes except when specifically authorized by you, when required by law or emergency circumstances.

Concerns and Complaints

If you are concerned that we may have violated your privacy rights or if you disagree with any decisions we have made regarding access or disclosure of your personal health information, please contact our Privacy officer. You may also send a written complaint to the US Department of Health and Human Services.

Acknowledgement of Patient Information Privacy Practices

I have read and fully understand South Orange County Physical Therapy's Notice of Patient Information practices. I understand that South OC PT may use or disclose my personal health information for the purposes of carrying out treatment, obtaining payment, evaluating the quality of services provided and any administrative operations related to treatment or payment. I understand that I have the right to restrict how my personal health information is used and disclosed for treatment, payment, and administrative operations if I notify the practice.

I hereby consent to the use and disclosure of my personal health information for purposes as noted in South OC PT's Notice of Patient Information Privacy Practices. I understand that I retain the right to revoke this consent by notifying the practice in writing at any time.

Patient Name*: _____ Signature*: _____ Date*: _____

Guarantor Name*: _____ Signature*: _____ Date*: _____

(If different from patient)

INFORMED CONSENT FOR PHYSICAL THERAPY SERVICES

Physical therapy is a patient care service that is provided in order to manage a wide variety of conditions. Services are provided to individuals of all ages regardless of gender, color, ethnicity, creed, national origin or disability. The purpose of physical therapy is to treat disease, injury and disability by examination, evaluation, diagnosis, prognosis and intervention by use of rehabilitative procedures, mobilization, massage, exercises, and physical agents to aid the patient in achieving their maximum potential within their capabilities and to accelerate convalescence and reduce the length of functional recovery. All procedures will be thoroughly explained to you before you are asked to perform them.

Response to physical therapy intervention varies from person to person; hence, it is not possible to accurately predict your response to a specific modality, procedure, or exercise protocol. South OC PT cannot guarantee what your reaction will be to a specific treatment, nor can it guarantee that the treatment will help resolve the condition that you are seeking treatment for. Furthermore, there is a possibility that physical therapy treatment may result in aggravation of existing symptoms and may cause pain or injury.

Please note the following patient rights:

1. It is your right to decline any part of your treatment at any time before or during treatment should you feel any discomfort or pain or have other unresolved concerns.
2. It is your right to ask your physical therapist about the treatment they have planned based on your individual history, physical therapy diagnosis, symptoms, and examination results.
3. It is your right to discuss the potential risks and benefits involved in your treatment.

By signing below, I agree that I have read this consent form and understand the risks involved in physical therapy and agree to fully cooperate, participate in all physical therapy procedures, and comply with the established plan of care. I authorize the release of my medical information to appropriate third parties.

Patient Name*: _____ Signature*: _____ Date*: _____

Witness Name*: _____ Signature*: _____ Date*: _____